

PD-ABE-030
ISN 80262

AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

MEMORANDUM

August 2., 1987

TO: LAC/DR/EST, Mr. Jim Hester
FROM: OP/OS/LAC, Vivian Prakash *V. Prakash*
SUBJECT: World Wildlife Fund - Grant No.
LAC-0605-G-SS-7041-00

Attached hereto is the subject document which has been prepared by this office. It is requested that you advise of your approval/disapproval of this document for award.

APPROVED: James S. Hester DATE: AUG 28 1987

DISAPPROVED: _____ DATE: _____

COMMENTS:

OP/OS/LAC:VPrakash:8-27-87(57051)

AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

Ms. Paige K. MacDonald
Vice President for Finance and Administration
World Wildlife Fund
1255 - 23rd Street, NW
Washington, D. C. 20037

SUBJECT: Grant No. LAC-0605-G-SS-7041-00

Dear Ms. MacDonald:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby provides to The World Wildlife Fund (hereinafter referred to as "WWF" or "Grantee") the sum of Eighty Thousand Dollars (\$80,000) in support of the development of an implementation plan for Les Arcadins Marine Park in Haiti, as more fully described in Attachment 2, entitled "Program Description".

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives through the estimated completion date of October 30, 1989. Funds disbursed by AID but uncommitted by the Grantee at the expiration of this period shall be refunded to A.I.D.

This Grant is made to the Grantee on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Schedule, Attachment 2, the Program Description, and Attachment 3, the Standard Provisions, which have been agreed to by your organization.

Please acknowledge receipt and acceptance of this Grant by signing all copies of this Cover Letter, retain one set for your files, and return the remaining copies to this office, being sure to return all copies marked "Funds Available".

Sincerely yours,

Judith D. Johnson
Grants Officer
Overseas Division-LAC
Office of Procurement

Attachments:

1. Schedule
2. Program Description
3. Standard Provisions

ACKNOWLEDGED:

WORLD WILDLIFE FUND

BY: _____

TYPED NAME: _____

TITLE: _____

FISCAL DATA

PIO/Ts	598-0605-3-7651608
Appropriation No.:	72-1171021.3
Budget Plan Code:	LDNA-87-35598-KG12
Allotment No.:	743-65-598-00-69-71

PIO/T	521-0000.1-3-70051
Appropriation	72-1171021.3
Budget Plan Code:	LDNA-87-25521-KG13

This A.I.D. Obligation:	\$80,000
Total Estimated Cost for A.I.D.:	\$80,000
Technical Office:	LAC/DR/EST, J. Hester
Funding Source:	FM/PAFD, AID/W
DUNS No.	07-484-5447

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ATTACHMENT 1

SCHEDULE

A. Purpose of Grant:

The purpose of this Grant is to develop an implementation plan for Les Arcadins Marine Park in Haiti to protect a fragile coral reef of great biological diversity, as more specifically described in Attachment 2 to this Grant entitled "Program Description."

B. Period of Grant:

The effective date of this Grant is date of the Cover Letter of this Grant and the estimated completion date is October 30, 1989.

C. Amount of Grant and Payment:

1. AID hereby obligates the amount of \$80,000 for the purposes of this grant.
2. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3 - Standard Provision entitled "Payment - Letter of Credit."

D. Financial Plan:

1. The following is the Financial Plan for this Grant. Revisions to this Plan shall be made in accordance with Standard Provision of this Grant, entitled "Revision of Grant Budget." The Grantee may adjust direct line item amounts as deemed necessary but the total may not be exceeded.

The Grantee and Wilcox Associates will cost share as indicated below in cash or in-kind in accordance with the Standard Provision entitled Cost Sharing (Matching) attached hereto and made a part of this Grant.

BUDGET

	A.I.D.	WWF and Other Donors	Total
a. Salaries and Fringe	\$ -	\$11,175	\$11,175
b. Overhead	8,626	-	8,626
c. Consultant	-	4,000	4,000
d. Subcontract	65,023	14,911	79,934
e. Travel and Per Diem	500	3,900	4,400
e. Other Direct Costs	5,851	1,500	7,351
TOTAL COSTS	\$80,000	\$35,486	\$115,486

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E. Reporting:

1. Financial Reporting

- a. Financial reporting requirements shall be in accordance with the Standard Provision of this Grant entitled "Payment - Letter of Credit".
- b. The original and two copies of all financial reports shall be submitted to AID, Office of Financial Management, Program Accounting and Financing Division (FM/PAFD), Washington, D.C. 20523.

2. Program Performance Reporting

- a. The following reports will be provided to the USAID Liaison Officers during the course of this activity:
 - (1) Five copies of semiannual progress reports detailing work progress and whether or not the project is on-time, delayed or ahead of schedule.
 - (2) Copies of draft reports, published articles, training guides, etc. developed by project staff concerning this project.
 - (3) Five copies of a final evaluation report detailing all activities and accomplishments of the project including a section on the success of the project in promoting the conservation of biological diversity in the region.
 - (4) Ten copies of the Les Arcadins Action Plan outlining the steps required for establishment and management of Les Arcadins Marine Park in Haiti.

3. Special Reports

- a. The Grantee shall provide special reports as requested by the AID Grant Officer or the AID/W Technical Officer.

F. Indirect Cost Rates

Payments on account of allowable indirect costs shall be made on the basis of the following provisional rate(s) not to exceed the percentage included applied to the base(s) which are set forth below.

<u>Type</u>	<u>Rate</u>	<u>Base</u>	<u>Term</u>
Overhead	77.19%	Direct Salaries & Fringe Benefits	Effective Date of Grant until Amended

G. Special Provisions:

a. OMB Circular A-122

For the purposes of this Grant, reference to "OMB Circular A-122" (A-21 for educational institutions) in the Standard Provisions of this Grant shall include the A.I.D. Implementation of such Circular, as set forth in subpart 731.7 (731.3 for educational institutions) of the A.I.D. Acquisition Regulations (AIDAR) (41 CFR Chapter 7).

b. Relationships and Responsibilities

Travel to Haiti must have prior written approval from USAID/Haiti.

AID Liaison Officials: LAC Chief Environmental Officer, AID/W technical officer; Director of USAID/Port-au-Prince or designee.

PROGRAM DESCRIPTION

A. Purpose:

The purpose of this grant is to develop an implementation plan for Les Arcadins Marine Park in Haiti which will integrate the preservation of biological diversity with the management of natural resources.

Grant objectives will be carried out by clarifying the legal status of Les Arcadins islands, conducting a study of the biological diversity of the region, considering the cultural and socio-economic impacts of a marine park on tourism and local fisheries, and by developing a management plan for Les Arcadins Marine Park.

B. Implementation

This Grant will be implemented in accordance with the plan described below and in accordance with the Grantee's proposal dated April 30, 1987 entitled Development of an Action Plan For the Establishment of Les Arcadins Marine Park, Port-au-Prince, Haiti, which is incorporated by reference and hereby made a part of this Grant. Should any inconsistency exist between this Program Description and the Grantee's proposal, this Program Description shall apply.

The Grantee anticipates awarding a subagreement to Wilcox Associates to assist with the implementation responsibilities of this Grant.

The Grantee is responsible for performing the following work elements following the receipt of an approved work plan from USAID/Haiti:

1. Biological survey

A biological survey of Les Arcadins will be conducted to assess the biological diversity and significance of Les Arcadins, recommend suitable park boundaries and propose management and operations techniques for the marine park. The biological survey will include a preliminary assessment of the fishing banks south of Les Arcadins.

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2. Cultural analysis

A cultural study of the village of Luly will be prepared by the Grantee to serve as part of the basis for management and operations of a local marine park, and to build local understanding and support for the marine park concept. Before starting the study, the grantee will develop a study outline. The cultural study will focus on obtaining a clearer understanding of the institutional arrangements in the fishing village, the cultural aspects of the technologies and marketing of the fishing industry, and the role of the fisheries in the overall cultural structure of Luly.

3. Socio-economic analysis

A socio-economic analysis concerning the users of Les Arcadins (primarily fishermen and tourists) will be prepared to determine the extent of the economic costs and benefits of a marine park designation at Les Arcadins and the extent to which the Haitian government can maximize the economic potential. The grantee will draft a report, using secondary sources, of the overall state of tourism in Haiti and assess the potential market for increased tourism as a result of Les Arcadins Marine Park designation.

4. Institutional analysis

A study to determine the legal status of Les Arcadins, i.e. whether the islands are in the public or private domain will be performed. The grantee will attempt to identify and provide all necessary requirements for park designation which would allow Les Arcadins Marine Park to be established immediately after the report is published.

The grantee will work with the Haitian government and private sector to identify a satisfactory arrangement for administration of Les Arcadins Marine Park, and develop at least two alternatives for administration and management of the proposed park.

Park administration and management guidelines, based on the biological survey and the cultural and socio-economic analyses, will be developed by the grantee during the second year. The recommended guidelines for administration and management include:

- (1) park boundaries based primarily on the biologic, fisheries and cultural analyses,
- (2) proposed alternatives for park administration, and
- (3) park regulations based primarily on existing Haitian regulations.

The Grantee will perform an analysis and final selection of several alternatives for park administration and all other aspects of the institutional analysis in cooperation with USAID, the Haitian government, the Hotel Association and other interested private sector individuals.

5. Development of environmental education Program

The long term protection of Les Arcadins and other marine resources in Haiti depends on an informed public and local involvement. To obtain the needed local participation the grantee will design an effective public awareness and environmental education program that informs the public about the key issues and provides a means for citizen participation.

The grantee will determine the need, important audiences and most effective media for an environmental education and public awareness program concerning the Les Arcadins and other marine resources. The grantee will design a preliminary environmental education program for the proposed Les Arcadins Marine Park. The grantee will identify existing educational materials which could easily be adapted for use in Haiti.

6. Implementation of Les Arcadins Action Plan

Using the studies produced by the specialists, the Grantee will produce an Action Plan which will outline, in a step-by-step approach, all the actions necessary for the Haitian government to establish Les Arcadins Marine Park. The Action Plan will indicate what institutions should take responsibility for each action and when the action should be taken. A short-term management strategy for the park will be provided to take the proposed marine park through its first two years of existence. Planning

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recommendations for future actions to promote long-term maintenance and use of the park will also be included.

Reports will be produced under the elements described above and copies will be furnished A.I.D. in accordance with the Schedule (Attachment 1), Article E.

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ATTACHMENT 3

STANDARD PROVISIONS

The Standard Provisions set forth as Attachment 3 of this Grant consist of the following Standard Provisions marked by an "X", which are attached hereto and made a part of this Grant:

1. MANDATORY STANDARD PROVISIONS FOR U.S.,
NONGOVERNMENTAL GRANTEES

- (X) Allowable Costs and Audit (November 1985)
- (X) Accounting, Audit, and Records (November 1985)
- (X) Refunds (November 1985)
- (X) Revision of Grant Budget (November 1985)
- (X) Termination and Suspension (November 1985)
- (X) Disputes (November 1985)
- (X) Ineligible Countries (November 1985)
- (X) Nondiscrimination in Federally Assisted Programs (November 1985)
- (X) U.S. Officials Not to Benefit (November 1985)
- (X) Covenant Against Contingent Fees (November 1985)
- (X) Nonliability (November 1985)
- (X) Amendment (November 1985)
- (X) Notices (November 1985)

2. OPTIONAL STANDARD PROVISIONS FOR U.S.,
NONGOVERNMENTAL GRANTEES

- (X) Payment - Letter of Credit (November 1985)
- () Payment - Periodic Advance (November 1985)
- () Payment - Cost Reimbursement (November 1985)
- (X) Air Travel and Transportation (November 1985)
- (X) Ocean Shipment of Goods (November 1985)
- (X) Procurement of Goods and Services (November 1985)
- (X) AID Eligibility Rules for Goods and Services (November 1985)
- (X) Subagreements (November 1985)
- (X) Local Cost Financing With U.S. Dollars (November 1985)
- (X) Patent Rights (November 1985)
- (X) Publications (November 1985)
- () Negotiated Indirect Cost Rates - Predetermined (November 1985)
- (X) Negotiated Indirect Cost Rates - Provisional (November 1985)
- (X) Regulations Governing Employees (November 1985)
- () Participant Training (November 1985)
- () Voluntary Population Planning (November 1985)

- () Protection of the Individual as a Research Subject (November 1985)
- () Care of Laboratory Animals (November 1985)
- () Government Furnished Excess Personal Property (November 1985)
- (X) Title To and Use of Property (Grantee Title) (November 1985)
- () Title To and Care of Property (U.S. Government Title) (November 1985)
- () Title To and Care of Property (Cooperating Country Title) (November 1985)
- (X) Cost Sharing (Matching) (November 1985)
- (X) Use of Pouch Facilities (November 1985)
- (X) Conversion of United States Dollars to Local Currency (November 1985)